



# EURODEFENSE-BELGIUM

V.Z.W. – A.S.B.L.

[www.eurodefense-belgium.eu](http://www.eurodefense-belgium.eu)

\*\*\*\*The President\*\*\*\*

Brussels, 6 February 2015

ANNEXES: 4

Dear Secretary General,  
Dear President,  
Dear Friend,

In accordance with the planning of the activities of our EURODEFENSE network and as decided in Berlin last December, EURODEFENSE-Belgium will host the next Presidents' meeting in Brussels from Wednesday 23 to Saturday 25 April 2015.

It is my privilege to invite you formally to this event and it will be an honor and a pleasure to welcome you in Brussels together with a member your association and your partners.

In annex you will find the program for those days with Wednesday PM and Saturday AM the meeting of the Presidents of the EURODEFENSE associations along the lines of the agenda that will be provided by our Secretary General and on Friday AM we will organize a seminar addressing the "Operational Planning - Defence Planning - NATO, EU, National - links among them" and visit the FN HERSTAL Group in Zutendaal.

For the seminar, from NATO, for the Operational planning we are looking for experts from the Allied Command Operations (ACO) to address generic Concepts of Operations, General Defense Plans over specific Operational Planning to the promulgation of Operation Orders and Force Generation conferences. For the Defense Planning, experts from Allied Command Transformation and from the NATO International Staff to explain the cycle of Force Goals and Force Objectives to the Defense Planning Questionnaires and their answers to the defense Review process and the Country Chapters explaining the subsequent role of the Conference of the National Armament Directors

For the European Union, from the International Military Staff, experts to explain their approach to Operational Planning maybe starting from the Petersburg tasks to the situation in the EU neighborhood and the designation of the Operational Command/Control Authority to the Operation Order and the Force Generation. For the defense Planning, experts from the European Defense Agency maybe starting from headline goals tapping into the NATO Defense Planning process and taking principally into account the defense planning of the Nations.

We also invited experts from the Belgian Defense Staff to explain a national approach to the Military Operational and Defense Planning and how those processes are influenced by NATO and by EU organizations; for the former we will approach the Assistant Chief of Staff Operations/Training and for the latter the Assistant Chief of Staff Strategy to obtain the experts.

After the two and a half hours that the seminar is planned to last I hope that we will better understand what the challenges are and what the strengths and weaknesses of the different actors in this and how cooperation can be improved.

Immediately after the seminar we will travel by coach (100 km) to the testing field of the FN HERSTAL group to receive a briefing on the challenges of the Defense Industry today in particular on company funded R&D

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**Secrétariat:** Campus Renaissance. - Avenue de la Renaissance, 30 - 1000 Bruxelles  
Votre correspondante: Mme Régine Bruneau - Email : [eurodefense@mil.be](mailto:eurodefense@mil.be)  
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and on how the EURODEFENSE Working Group 18 can assist in clarifying the processes and issues here at hand. We are also looking forward to a presentation and demonstration of the latest FN products hoping that some of us will be offered the possibility to test our hands on them.

Expressing again the pleasure to welcome you, I kindly request that you confirm the participation of your association by **sending back the enclosed registration form(s) not later than 30 March.**

Hoping to be able to welcome you in Brussels.

Sincerely yours.

Willy Herteleer  
Admiral Ret  
Honorary Aide to the King  
President of EURODEFENSE-Belgium

ANNEXES: A Program  
B Registration Form  
C Hotel Information.  
D Partners' Program.

Made possible with the support of:

**AIRBUS**  
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ANNEX A

## Program

DAY	Activities	Location	Remark
<b>Thursday, 23 April</b>	14 h 00 : Welcome. Presidents' Meeting (First session).	Prince Albert Club.	
	18:30 – 20:30 hour : Ice Breaker Reception .	Prince Albert Club	With partner
<b>Friday, 24 April</b>	09:30 – 12:00 hour : Seminar "Opérational Planning - Defense Planning - NATO, EU, National - links among them"	Prince Albert Club	Partners' Program*  10:00 – 16:00 hour
	12:00 – 13:30 hour - En route to FN Herstal Industry (packed lunch will be provided in the bus)	Bus*: Brussels - Zutendaal	
	14:00 – 17:00 hour : Briefing on Defense Industry - R&D - What to expect from ED WG 18 - Demonstration of FN products	Zutendaal	
	17:00 – 18:00 hour - En route to Club Prince Albert	Bus: Zutendaal – Brussels	
	18:30- 22:00 Diner	Prince Albert Club	
<b>Saturday, 25 April</b>	09:00 – 12:00 : Presidents' Meeting (Second session) Closing remarks	Prince Albert Club	
	12:00 – 13:00 hour : Lunch 13:00 hour: Departure	Prince Albert Club	With Partner

\*Departing from Prince Albert Club

Address Prins Albert Club: Rue des petits Carmes 20  
1000 Bruxelles

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ANNEX B

## REGISTRATION Form

EURODEFENSE Presidents' Spring Meeting 2015 Thursday 23 - Saturday 25 April 2015, Brussels

Title/Function: ...

First Name: ...

Family Name: ...

Accompanied by: ...

Address: ...

...

Email: ...

Phone: ...

Mobile: ...

Organization: ...

ID Card/Passp. n° : ...

Date of arrival: ...

Date of departure: ...

Participation Ice Breaker (23.04.2015): Y/N

Participation Ladies program (24.04.2015) Y/N

Participation Dinner (24.04.2015) Y/N

In which hotel will you stay ? : Chambord Y/N - NH Brussels Y/N - Other : .....

Please, this registration should be sent not later than 30th March 2015

Regine.bruneau@mil.be or Fax number: + 32-2-2685277

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ANNEX C

## HOTEL RESERVATION INFORMATION

EURODEFENSE Presidents' Spring Meeting 2015 Thursday 23 - Saturday 25 April 2015, Brussels

### Accommodation

Due to their proximity to the Club Prince Albert and the best price offered, Hotel "CHAMBORD" & Hotel "NH Brussels Du Grand Sablon" have been chosen.

### Hotel CHAMBORD\*\*\*

Rue de Namur 82 - - B 1000 Brussels  
Tel: 00 32 (0)2 5489910 – Fax 00 32(0)2 5140847  
Email: [reservation@hotel-chambord.be](mailto:reservation@hotel-chambord.be)  
[www.hotel-chambord.be](http://www.hotel-chambord.be)

The rate per night for a standard double room is **euro 129** including breakfast and City tax & Wifi, to be paid by individuals directly to the hotel. Please use the hotel-registration-form!!

Guests register by email to [reservation@hotel-chambord.be](mailto:reservation@hotel-chambord.be) by giving their card details (card number + expiry date) mentioning the group name: **EURODEFENSE**

**Cancellation policy:** As from **20 February 2015** the **first night** will be charged to the credit card mentioned.

**In case of No Show the total amount of the reservation will be charged.**

On 10 February 2015 half of the none reserved rooms at the Hotel Chambord will be released.

On 20 February, all none reserved rooms at the Hotel Chambord will be released.

### Hotel NH Brussels Du Grand Sablon \*\*\*\*\*

Rue Bodenbroek 2-4 - - B 1000 Brussels  
Tel: 00 32 (0)2 5181367 –  
Email: [g.kittis@hotels.com](mailto:g.kittis@hotels.com)  
[www.nh-hotels.fr/hotel/nh-brussels-du-grand-sablon](http://www.nh-hotels.fr/hotel/nh-brussels-du-grand-sablon)  
Please use the hotel-registration-form!!

*Standard Room 23/4/2015*

O Single 160€ per room, per night

O Double 180€ per room, per night

*Standard Room 24/4/2015*

O Single 95€ per room, per night

O Double 110€ per room, per night

**Wifi + Breakfast are included.**

**City tax 7,58€ not included, city tax is per day per room.**

These rates are net and include services, taxes and VAT and are per night and per room.

**CANCELLATION FREE OF CHARGE UNTIL 5 DAYS PRIOR TO ARRIVAL**

The above rates are valid until the 20/03/2015

**After the above dates the rooms will be automatically released.**

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**ANNEX D**

## **PARTNERS' PROGRAM**

**EURODEFENSE Presidents' Spring Meeting 2015 Thursday 23 - Saturday 25 April 2015, Brussels**

### **24 April 2015**

9h30 - 10h00 : Departure from Prince Albert Club to downtown Brussels

10:00 – 12:30 : Visit near the Grand Place of Brussels

12:30 – 13:30 : Lunch

13:30 – 16:00 : Visit near the Sablon square

16:00 – 16:30 : Return to Prince Albert Club

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